

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Planning, Development & Regeneration

Service Area: Strategic Planning & Regeneration

Title of Decision: To increase the contract value for a previously approved contract for the Construction of a new building at Maylands Business Centre to provide additional industrial units.

Decision made and reasons:

Decision: To seek approval for the contract value to be increased from the previously agreed figure of £795,156.99 to £868,694.44.

Reason:

The Council previously gave approval for a contract to be awarded to Haspineall Collins to construct a new building at Maylands Business Centre which will provide 5 additional industrial units up the value of £795,156.99.

The contract with Haspineall Collins is a 2 stage Design and Build contract, with Stage 1 prior to planning permission being granted and stage 2 post planning permission and the construction phase. During Stage 1 the Contractor identified some additional works which includes re-routing of the foul drain and fresh water pipe under the site as well as additional landscaping works.

This additional cost has come to £73,537.45 meaning the total contract value will now be £868,694.44.

Reports considered:

Cabinet Report CA/33/15 dated 24th November 2015 to grant delegated authority to the Assistant Director of Planning, Development & Regeneration to award a contract in relation to the Maylands Business Centre extension project.

Officer Decision Record Sheet OD-006-2016 to approve the awarding of the contract.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Shalini Jayasinghe - Strategic Planning & Regeneration Officer
Rebecca Oblein – Team Leader of Strategic Planning & Regeneration
Andrew Linden – Team Leader of Commissioning, Procurement & Compliance
Mark Brookes – Group Manager of Legal Governance
Chris Taylor – Group Manager of Strategic Planning & Regeneration
Graham Sutton – Portfolio Holder for Planning and Regeneration

Financial Comments: The overall approved capital budget for this scheme is £900k (£885k in financial year 2016/17, and £15k in 2015/16). At this stage the latest project estimate is a total cost of £915k, including the above contract sum of £869k.

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This would take the scheme over budget by c. £15k which is within the acceptable 10% project tolerance, as set out in the Council's Financial Regulations.

The contract can therefore be approved from a budgetary point of view.

Caroline Souto: Team Leader Financial Planning & Analysis - 16 Dec 2016

Monitoring Officer Comments:

The Council's Procurement Standing Orders permit the extension of a contract in these circumstances.

Deputy S151 Officers Comments:

The project can proceed within the approved budgets and tolerance limits as set out in Financial Regulations. The potential overspend as per the contract award would be within 2% of the approved budget.

Implications:

Value for Money:

The Council undertook a tender exercise in 2015/16 with the successful company, Haspinaell Collins provided both the highest score on the evaluation along with the lowest price of the bidders. The Council have worked with both the Contractor and the Employers Agent on the Scheme (Chameleon Integrated Project Services Ltd) to ensure the additional work is offering value for money.

Financial: Please see Finance Comments above.

Risk: If the contract value is not increased then the Contractor will be unable to complete the works.



Officer Signature: James Doe

Date: 16 December 2016